

**SEMINOLE COUNTY GOVERNMENT  
AGENDA MEMORANDUM**

**SUBJECT:** Contracts and Purchasing

**DEPARTMENT:** Fiscal Services **DIVISION:** Purchasing and Contracts Division

**AUTHORIZED BY:** Lisa H. Spriggs **CONTACT:** Ray Hooper **EXT.** 7111

**Agenda Date** 10/26/04 **Regular** ☐ **Consent** ☒ **Work Session** ☐ **Briefing** ☐  
**Public Hearing – 1:30** ☐ **Public Hearing – 7:00** ☐

**MOTION/RECOMMENDATION:**

**BACKGROUND:**

**PROFESSIONAL SERVICES**

15. **Approve Ranking List, Authorize Negotiations, and Award PS-5169-04/AJR – Master Agreement for Professional Services for Bear Lake Road – SR 436 to the Orange County Line award to Bowyer-Singleton & Associates, Inc., of Orlando.**

PS-5169-04/AJR will provide consulting services for the Bear Lake Road Drainage Improvement project from SR 436 to the Orange County Line.

**Reviewed by:**

**Co Atty:** \_\_\_\_\_

**DFS:** \_\_\_\_\_

**Other:** \_\_\_\_\_

**DCM:** \_\_\_\_\_

**CM:** \_\_\_\_\_

**File No.** CFSP00

This project was publicly advertised and the County received six submittals (listed in alphabetical order):

- Bowyer-Singleton & Associates, Inc., Orlando;
- Brindley Pieters & Associates, Inc.;
- H.W. Lochner, Inc., Orlando;
- Jones, Edmunds & Associates, Inc., Gainesville;
- MACTEC Engineering and Consulting, Inc., Orlando;
- Tetra Tech, Inc., Orlando.

The Evaluation Committee, which consisted of Brett Blackadar, P.E., Principal Engineer; Antoine Khoury, P.E., Principal Engineer; Jerry McCollum, P.E., County Engineer; and Owen Reagan, P.E., Principal Engineer evaluated the submittals and short-listed the following three firms:

- Bowyer-Singleton & Associates, Inc., Orlando;
- H.W. Lochner, Inc., Orlando;
- MACTEC Engineering and Consulting, Inc., Orlando.

The Evaluation Committee interviewed the short-listed firms giving consideration to the following criteria:

- Project Approach;
- Identify key areas that are a challenge in this project;
- Innovative Solutions to improve drainage for this corridor;
- Team Experience.

The Evaluation Committee recommends that the Board approve the ranking below and authorize staff to negotiate with the top ranked firm in accordance with F.S. 287.055, the Consultants Competitive Negotiation Act (CCNA):

1. Bowyer-Singleton & Associates, Inc., Orlando;
2. MACTEC Engineering and Consulting, Inc., Orlando;
3. H.W. Lochner, Inc., Orlando.

Authorization for performance of services by the Consultant under this agreement shall be in the form of written Work Orders issued and executed by the County and signed by the Consultant. The work and dollar amount for each Work Order will be within the constraints of the approved project budget and negotiated on an as-needed basis for the project. The estimated contract value is \$450,000.00.

Public Works/ Engineering Division and Fiscal Services/Purchasing and Contracts Division recommend that the Board approve the ranking, authorize staff to negotiate, and authorize the Chairman to execute a Master Agreement as prepared by the County Attorney's Office.

**16. Approve Ranking List, Authorize Negotiations, and Award PS-5170-04/AJR – Master Agreement for Professional Services for Airport Boulevard Extension – SR 46 – CR 15 to Reynolds, Smith & Hills, Inc., of Orlando.**

PS-5170-04/AJR will provide consulting services for the Airport Boulevard Extension SR 46 – CR 15. This Project will be split into three phases Preliminary Design (Phase 1), Final Design (Phase 2), and Post Design (Phase 3) Services. Services will include but not be limited to recommendations, drainage, utilities, investigations, design, permitting, and bidding.

This project was publicly advertised and the County received eleven submittals (listed in alphabetical order):

- Bowyer-Singleton & Associates, Inc., Orlando;
- Brindley Pieters & Associates, Inc.;
- CPH Engineers, Inc., Deland;
- HDR Engineering, Inc., Orlando;
- Inwood Consulting Engineers, Inc., Oviedo;
- Keith and Schnars, P.A., Altamonte Springs;
- MACTEC Engineering and Consulting, Inc., Orlando;
- Metric Engineering, Inc., Winter Park;
- Parsons, Orlando;
- Professional Engineering Consultants, Orlando;
- Reynolds, Smith & Hills, Inc., Orlando.

The Evaluation Committee, which consisted of Melonie Barrington, P.E., County Traffic Engineer; Don Fisher, Deputy County Manager; Gary Johnson, P.E., Director of Public Works; Jerry McCollum, P.E., County Engineer; and Kathleen Myer, P.E., Principal Engineer evaluated the submittals and short-listed the following four firms:

- Bowyer-Singleton & Associates, Inc., Orlando;
- HDR Engineering, Inc., Orlando;
- Metric Engineering, Inc., Winter Park;
- Reynolds, Smith & Hills, Inc., Orlando.

The Evaluation Committee (less Don Fisher, Deputy County Manager; and Gary Johnson, P.E., Director of Public Works) interviewed the short-listed firms giving consideration to the following criteria:

- Proposed Approach to Performing the Work;
- Identify key areas that are a challenge in this project;
- Innovative Solutions for this project;
- Team Experience.

The Evaluation Committee recommends that the Board approve the ranking below and authorize staff to negotiate with the top ranked firm in accordance with F.S. 287.055, the Consultants Competitive Negotiation Act (CCNA):

1. Reynolds, Smith & Hills, Inc., Orlando;
2. HDR Engineering, Inc., Orlando;
3. Bowyer-Singleton & Associates, Inc., Orlando;
4. Metric Engineering, Inc., Winter Park.

Authorization for performance of services by the Consultant under this agreement shall be in the form of written Work Orders issued and executed by the County and signed by the Consultant. The work and dollar amount for each Work Order will be within the constraints of the approved project budget and negotiated on an as-needed basis for the project. The estimated contract value is \$850,000.00.

Public Works/ Engineering Division and Fiscal Services/Purchasing and Contracts Division recommend that the Board approve the ranking, authorize staff to negotiate, and authorize the Chairman to execute a Master Agreement as prepared by the County Attorney's Office.

#### **INVITATIONS FOR BID**

- 17. Approve Change Order #3 to BID-298-04/PWM –Resurfacing of Interior and Exterior of Four (4) Steel Welded Leachate Tanks with H.I.S. Painting, Inc., Titusville (\$24,046.00).**

BID-298-04/PWM provides for all labor, materials, equipment, coordination and incidentals necessary for the resurfacing of interior and exterior of four steel welded leachate tanks located at the Osceola landfill facility.

Change Order #3 will provide for additional time and material for blasting tanks due to the unforeseen thickness of coal tar coating found.

The following is a summary of the cost of the contract:

Original Contract Sum	\$85,920.00
Change Orders 1 & 2	3,367.00
Add Change Order #3	<u>24,046.00</u>
Revised Contract Sum	\$113,333.00

Environmental Services/Solid Waste Division and Fiscal Services Department/Purchasing and Contracts Division recommend that the Board to approve the request and authorize the County Manager to execute Change Order #3.

## **BIDS**

18. **Award IFB-3093-04/GMG –Term Contract for the Purchase of International Trucks for Seminole County Fleet Services, to Maudlin International Trucks, Inc., Orlando.**

IFB-3093-03/GMG will provide for the purchase of new medium to heavy duty fleet vehicles in accordance to County's specifications and based on the standardization of International vehicles approved by the County Manager on June 7, 2004.

The bid was publicly advertised and the County received one (1) submittal in response to the solicitation. The Evaluation Committee, which consisted of Ruth Alfson, Fleet Services Manager; Edward S. Kapalka, Equipment Coordinator; and Maureen Landgraf, Fleet Coordinator, evaluated the submittal. The evaluation was based on compliance to County's requirements and specifications and the proposed cost to the County.

The Review Committee recommends award of the contract to Maudlin International Trucks, Inc., Orlando for a three (3) year period and may be renewed for three (3) successive periods not to exceed one (1) year each. Purchase orders will be issued on an as needed basis and will be based on the BCC approved budget. The cost proposed by Maudling International Trucks, Inc., Orlando, was negotiated based upon previous pricing and adjusted for inflation. The tabulation sheet is included as part of the backup documents.

Administrative Services/Fleet and Fiscal Services/Purchasing and Contracts Division recommend the Board to award the Term Contract to Maudlin International Trucks, Inc., Orlando and authorize the Chairman to execute the agreement as prepared and approved by the County Attorney's Office pursuant to the terms and conditions of the IFB documents.

## **INFORMATION PURPOSES ONLY**

19. **In accordance with the Seminole County Code, Section 220.41 Emergency Procurement; a report listing all Emergency purchases exceeding the mandatory competitive bid limit (\$25,000) that was waived because of an emergency shall be submitted to the Board.**

Emergency Purchase Order #11477 to American Compliance Technology, Bartow, Florida, was processed in the amount of \$200,000.00 for the clean-up of a diesel spill at the Country Club Water Treatment Plant.

Emergency Purchase Order #11522 to A Budget Tree Service Inc, Winter Springs, Florida, was processed in the amount of \$32,000.00 for hurricane tree and debris removal.